



# Fence Addendum

## City of Atlantic Beach Building Division

800 Seminole Road, Atlantic Beach, FL 32233

Phone: (904) 247-5826 Email: [Building-Dept@coab.us](mailto:Building-Dept@coab.us)

Updated 07/09/2025

PERMIT # \_\_\_\_\_

<b>Job Address:</b>  <input type="text"/>	<b>Date:</b>  <input type="text"/>
<b>Property Type:</b>  <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<b>Lot Type/ Features:</b>  <input type="checkbox"/> One Street frontage (interior lot) <input type="checkbox"/> More than one street frontage (corner lot, through lot, etc.) <input type="checkbox"/> Swimming Pool
<b>Fence Material:</b>  <input type="checkbox"/> Wood <input type="checkbox"/> Chain Link <input type="checkbox"/> Vinyl <input type="checkbox"/> Block/ Stone (Plan details required for footings and/or retaining walls) <input type="checkbox"/> Other <input type="text"/>	<b>Fence Height (select all that apply):</b>  <input type="checkbox"/> Four Foot (4ft) <input type="checkbox"/> Six Foot (6ft) <input type="checkbox"/> Other <input type="text"/>
<b>Fence Location:</b>  Please submit an accurate and current boundary survey showing all existing improvements (including building footprint, driveway, swimming pool, etc.) and location of fence/wall and any gates. Plan details required for block wall footings and/or retaining walls and any portion or fencing above 6ft in height.	
<b>Will the fence be built in an easement?</b>  <input type="checkbox"/> Yes (must submit separate Revocable Encroachment Agreement) <input type="checkbox"/> No	
<b>Will tree(s) be removed in association with proposed project?</b>  <input type="checkbox"/> Yes (must submit separate Tree Removal Permit) <input type="checkbox"/> No	
<b>Conditions of Approval:</b> <ul style="list-style-type: none"><li>• All old fencing and debris must be removed from job site by contractor or homeowner.</li></ul>	

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**