



CITY OF ATLANTIC BEACH
800 SEMINOLE ROAD
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MAINTENANCE OF TRAFFIC PLAN BULLETIN

The instructions for applying to close a street or lane of a street follow. (MOT Plan.)

To request closing a street or lane of a street, please submit a Maintenance of Traffic (MOT) Plan. The plan must be reviewed and approved by the Public Works and Public Safety Departments.

The plan should include:

1. A map of the area to be closed off.
2. The time and duration of the road closure.
3. The type and use of barricades (detour signs, sidewalk closed signs, etc.).
4. The individual or individuals responsible to oversee the road closure and assist motorists.
5. Both ends of the street will require a barricade, signage, and an individual to assist motorists, notifying them of no through traffic and how far the street is open
6. The plan should detail, on the map, all signage and placement for approval by Public Works and Public Safety Departments.
7. Neighbors surrounding the blocked site should be notified of the street closure, if their driveways will be effected or blocked.

COAB Section 19-2(i)(2)

After issuance of the permit, the permittee shall notify the building department a minimum of two (2) business days prior to commencing construction. This notification will allow for scheduling of inspections. If a road closure is required, the permittee shall submit with the permit application a maintenance of traffic (**MOT**) plan to include all proposed road closures and an expected time duration for each closing. Road closures shall require separate approval by the public works department and public safety department and a minimum of three (3) business days' prior notification before the commencement or construction. Road closures of fewer than fifteen (15) minutes shall not require notification.