

June 23, 2023

## MEMORANDUM

TO: Mayor and Members of the City Commission

FROM: Joe Gerrity, City Manager  
and Kevin Hogencamp, Deputy City Manager

SUBJECT: Weekly Highlights

Here are highlights of City of Atlantic Beach activities and initiatives of significance. Please let us know if you have any questions. These highlights are posted at [www.coab.us/citymanager](http://www.coab.us/citymanager).

### **City Manager's Office**

- Preparing for June 27 town hall meeting on potential water and sewer extension into Neptune Beach.

### **City Clerk**

- Training new records clerk.

### **City Engineer**

- Developed rough order of magnitude cost comparison between constructing a stormwater pond on the Dora Drive property and increasing storage capacity in the Hopkins Creek ditch between Cutlass Drive and Plaza via sheet pile installation.
- Completed Mayport Road-Florida A1A water main crossing preliminary design review and negotiated permitting requirements with FDOT.

### **Cultural Arts and Recreation**

- Movie in the Park at Bull Park (sunset Saturday, June 24).
- Senior activities are relocated to Adele Grage until August (during summer camp).

### **Human Resources**

- Coordinated and attended DISC leadership training for senior leadership staff.

### **Information Technology**

- IT controls review
- Wastewater treatment plant risk analysis Phase I

### **Planning/Community Development/Building**

- Held two community input meetings for the proposed updates to Chapter 24 and the Comprehensive Plan.

**Police**

- Supplied extra officers for Orange Crush weekend; no significant incidents to report.

**Public Utilities**

- Levy Road outfall project tree-impact evaluation under way and pipe is ordered; work is expected to get under way in early July.
- Selva Marina force main extension project under way; expected to be completed within three weeks.

**Public Works**

- Replaced the sun tarp at the end of Sunset Pier.
- Replaced all the canopy lights at Adele Grage Community Center.
- Regraded some ditch swales on West Ninth Street Street to help with flooding.