

July 21, 2023

MEMORANDUM

TO: Mayor and Members of the City Commission

FROM: Joe Gerrity, City Manager
and Kevin Hogencamp, Deputy City Manager

SUBJECT: Weekly Highlights

Here are highlights of City of Atlantic Beach activities and initiatives of significance. Please let us know if you have any questions. These highlights are posted at www.coab.us/citymanager.

City Manager's Office

- Preparing along with the Finance Director for the July 25 City Commission budget workshop.
- Finalized draft agreement with Boys' and Girls' Clubs of Northeast Florida to provide afterschool and summer programming; the City Commission will consider approving it on July 24.
- City manager candidate meet-and-greet and interviews scheduled for July 28-29.

City Engineer

- Prepared application to FDEP for cost-share funding for a lead service line inventory required by US EPA. This effort will identify if there are any lead service lines existing on our potable water system and if so, where they are located. This application also contains provisions for funding of the removal of any lead service lines found in the City's potable water system.
- Held a meeting with JEA personnel to discuss the option of sending raw wastewater to JEA for treatment as well as the option of sending public access reuse quality treated wastewater to them in lieu of discharging to the St. Johns River. Sending raw wastewater to JEA for treatment was not deemed economically viable. We are working out details on potential costs for sending public access reuse quality treated wastewater to them.
- Met with NEFRC Resiliency Collaborative to continue progress towards developing a seven-county regional resiliency framework.

Cultural Arts and Recreation

- Shakespeare in the Park moved to Adele Grage Cultural Center's Gulliford Hall; to be held at Friday and Saturday, July 21-22.
- Four Arts, Recreation and Culture Committee grant applications received.

Finance

- Budget preparation

Human Resources

- Worked on latest information submission for insurance renewals.

- Drafted short summary of Florida's Veterans' Preference Act.
- Updated employment application template on NeoGov to reflect deletion of hiring preference for Atlantic Beach residents.

Information Technology

- Enterprise resource planning software cost analysis in preparation for including funding in the FY 2023-24 budget. The system will improve automation of processes in finance, procurement, human resources, and more.
- Police laptop encryption upgrade.

Planning/Community Development/Building

- Meeting with SJRWMD to review changes to land development regulations and comprehensive plan.
- Two burned oceanfront multifamily structures (1025 & 1039 Beach Ave.) were demolished.

Police

- Along with the city manager, public works director and others, attended beaches multi-agency hurricane tabletop exercise.
- Two new police trainees began academy at FSCJ.

Public Utilities

- Levy Road job, outfall repair; contractor has installed over 80' of new pipe.
- Sherry Drive. water main extension job; bacteriological water samples were taken and all came back clear; the last tie in will take place and the water main will be put into service.
- Selva Marina force main job. Contractor performed pressure test on entire line and will be putting new force main into service this coming week.

Public Works

- Installed a new hose fountain and enlarged the dog wash down area at the Aquatic Dog Park.
- Met with the contractor and designer on the proposed new public works building and made plans to move forward.