

August 11, 2023

## MEMORANDUM

TO: Mayor and Members of the City Commission

FROM: Joe Gerrity, City Manager  
and Kevin Hogencamp, Deputy City Manager

SUBJECT: Weekly Highlights

Here are highlights of City of Atlantic Beach activities and initiatives of significance. Please let us know if you have any questions. These highlights are posted at [www.coab.us/citymanager](http://www.coab.us/citymanager).

### **City Manager's Office**

- Establishing a web-based resource library for the Safety, Traffic and Parking Committee.
- Along with human resources and the city attorney, assisting with matters pertaining to filling the city manager position.
- Preparing for the third budget workshop on Aug. 24.
- Assisting with matters pertaining to the Boys and Girls Clubs beginning after-school programming Aug. 21 at Jordan and Baker community centers.

### **City Clerk**

- Interviewed records clerk candidates; submitted request to re-advertise.
- Contract for JustFOIA Pro Upgrade has been fully executed.
- Purchasing five additional microphones livestreaming meetings in the Commission Chamber.

### **City Engineer**

- Completed engineering review of preliminary engineering report and plans for upgrades to WTP No. 2 controls, pumps and ground storage tanks. This project will result in a more robust water treatment plant that will be energy efficient and capable of meeting the needs of the City well in to the future. This project also has an added benefit of eliminating the use of chlorine gas for disinfection.
- Began planning with Public Utilities for implementation of the FDEP mandated potable water lead service line inventory requirement. This new regulatory requirement will result in the City identifying all potable water customers in our system that may have lead water pipe in the service line between the water main and the customer's house/business. This will be an extensive effort covering every water customer in the City and will be completed by October 2024. Although we expect to find very few lead service lines, Public Utilities will work to eliminate any suspected lead service lines discovered during completion of the inventory.

### **Cultural Arts and Recreation**

- Movie in the Park on Aug. 18 at Johansen Park (*Guardians of the Galaxy*).
- Arts, Recreation and Culture Committee presentations are on Aug. 24 in the Commission Chamber from 9 a.m. to 6 p.m.

## **Human Resources**

- Prepare again for second LIUNA negotiation meeting, which was canceled last week by the Union, for upcoming fiscal year and including two impact bargaining negotiations. Impact bargaining negotiations were resolved.

## **Information Technology**

- Supervisory control and data acquisition (SCADA) technology migration and virtual notifications completed. For public utilities, SCADA is a technology system that collects data from various sensors and sends this data to a central computer, which then manages and controls the data. This system enables the operator to determine the status of a particular piece of equipment or entire location and cause actions to take place regarding the equipment or network. This is a culmination of SCADA system improvements that date back to 2019.
- Chamber sound system upgrade testing in progress.

## **Planning/Community Development/Building**

- Started scoping the timeline for the Parks Master Plan update
- Code enforcement is concentrating on yards with overgrown grass.

## **Police**

- Hosted a 40-hour speed measurement certification class with 24 attendees from various agencies.

## **Public Utilities**

- The water treatment plant #1 well is back in service (at the front of the wastewater treatment plant driveway).
- Lead and copper collections for sampling is completed.
- Elevated tank rehab at water treatment plant #2 is under way.

## **Public Works**

- Re-graded and sodded embankment around Main Street control structure, and replaced railings.
- Spent significant time sprucing up Baker and Jordan community centers in anticipation of the Boys and Girls Clubs partnership getting under way.