

September 22, 2023

MEMORANDUM

TO: Mayor and Members of the City Commission

FROM: Kevin Hogencamp, Deputy City Manager

SUBJECT: Weekly Highlights

Here are highlights of City of Atlantic Beach activities and initiatives of significance. Please let us know if you have any questions. These highlights are posted at www.coab.us/citymanager.

City Manager's Office

- Preparation for final millage, budget hearings, approval.
- Met with key staff members, mayor and the City's lobbyist in advance of upcoming legislative session; identified septic-to-sewer conversion and dune walkover construction as potential funding requests.
- Working with staff and owner of 42 East Coast Drive to resolve issues.

Cultural Arts and Recreation

- Events
 - o Parent meeting for Flag Football Thursday, September 21 at Donner Park at 6:30 p.m. (Season begins October 14th – November 18th)
 - o Fall Festival – September 30th 10 a.m. – 1 p.m. at Donner Park

Finance

- Preparation for final millage, budget hearings, approval.

Human Resources

- Prepared for and participated in a key personnel proceeding that produced an agreeable outcome for all parties.

Information Technology

- VPN (Virtual Private Network) Vulnerability Resolved: Addressed and patched the VPN vulnerability as announced by Cisco. Ensured that all systems were updated to eliminate any potential threats.
- 2. New 2FA (2 factor authentication) Implementation: Successfully rolled out a new two-factor authentication (2FA) system for all remote users.
- 3. Remote User Policy and Form Update: Reviewed and made necessary updates to the remote user policy to align with current best practices and regulations. Updated forms have been disseminated to all rem

Planning/Community Development/Building

- Presentation to the Safety, Traffic and Parking Committee on traffic safety opportunities and connectivity plan.

Police

- Held police applicant testing with nine participants.
- Cmdr. Cameron fielded questions from the Safety, Traffic and Parking committee.

Public Utilities

- Replaced the grinder pump at the Wastewater Treatment Plant
- Performed hydrant flow test on Mayport Road to prepare for the Water Main Extension upcoming project

Public Works

- Paving contractor finished the 2023 asphalt contract.
- The splash pad project is under way with the demolition of a basketball court scheduled for Oct. 2.